

Messages & Communications Doc. No. 38GL-26-2253 through 2264.

From 38th Committee On Rules <committeeonrules@guamlegislature.gov>  
 Date Wed 4/29/2026 10:04 AM  
 To Guam Legislature Clerks <clerks@guamlegislature.gov>  
 Cc Frank Blas Jr. <speakerblas@guamlegislature.gov>

8 attachments (20 MB)

42926COMM Doc. No. 38GL-26-2253.pdf; 42926COMM Doc. No. 38GL-26-2255.pdf; 42926COMM Doc. No. 38GL-26-2256.pdf; 42926COMM Doc. No. 38GL-26-2260.pdf; 42926COMM Doc. No. 38GL-26-2261.pdf; 42926COMM Doc. No. 38GL-26-2262.pdf; 42926COMM Doc. No. 38GL-26-2263.pdf; 42926COMM Doc. No. 38GL-26-2264.pdf;

Háfa Adai Clerks Office,

Please see attached, Messages & Communications Doc. No. 38GL-26-2253 through 2264 for processing:

✓	38GL-26-2253	Office of the Mayor - Municipality of Asan-Maina	FY2026 Appropriated Funds (VOMBS-GF- GEFF) Account for 2nd Quarter*
✓	38GL-26-2254	Office of Public Accountability - Guam	Government of Guam FY2024 Financial Statements, Reports on Compliance and Internal Controls, Management Letter and the Auditor’s Communication with Those Charged with Governance*
✓	38GL-26-2255	Guam Housing Corporation	Board Meeting Packet for April 24, 2026*
✓	38GL-26-2256	Office of the Attorney General	Prior Year Obligations to pay Pacific Drug Testing in the total amount of \$7,301.00; to pay ComPacific in the total amount of \$2,413.60; to pay GETS Business System in the total amount of \$467.50.
✓	38GL-26-2257	University of Guam	FY2026 2nd Quarter Staffing Pattern.
✓	38GL-26-2258	Mayors Council of Guam	FY2026 2nd Quarter Staffing Pattern.
✓	38GL-26-2259	Office of the Mayor - Municipality of Barrigada	FY2026 Appropriated Funds (VOMBS-GF- GEFF) Account for 2nd Quarter*
✓	38GL-26-2260	Office of the Mayor - Municipality of Barrigada	FY2026 Non-Appropriated Funds Report- 2nd Quarter*
✓	38GL-26-2261	Guam Solid Waste Authority	Unaudited Revenues and Expenditures Report for the month of March 2026*
✓	38GL-26-2262	Guam Solid Waste Authority	FY2026 2nd Quarter Travel Report*
✓	38GL-26-2263	Guam Academy Charter Schools Council	Quarterly Reports of Expenditures for FY2026 2nd Quarter*
✓	38GL-26-2264	Department of Public Health and Social Services	Prior Year Obligations to pay Paul Mendiola in the total amount of \$100.00*

Please retrieve Doc. No. 38GL-26-2254, 2257 through 2259 from link below:

[Messages & Communications Physical Scanned Copy - Google Drive](#)

Kindly reply to this email



*Si Yu'os ma'åse',*

Marie Crisostomo

Committee on Rules Assistant

**COMMITTEE ON RULES**

Vice Speaker V. Anthony Ada, Chairperson

*I Mina'trentai Ocho Na Liheslaturan Guåhan*

*38<sup>th</sup> Guam Legislature*

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**Messages and Communications 38GL-26-2256.**

2 messages

**Speaker Frank Blas Jr.** <speakerblas@guamlegislature.gov> Mon, Apr 27, 2026 at 3:44 PM  
To: 38th Committee On Rules <committeeonrules@guamlegislature.gov>, Sabrina Salas Matanane <office.senatorbri@guamlegislature.gov>

*Håfa Adai,*

Please see attached M&C Doc. No. 38GL-26-2256

38GL-26-2256	Office of the Attorney General	Prior Year Obligations to pay Pacific Drug Testing in the total amount of \$7,301.00; to pay ComPacific in the total amount of \$2,413.60; to pay GETS Business System in the total amount of \$467.50.
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*Si Yu'os Ma'åse'*

*Bernice Rivera*

Administrative Assistant



**Office of Speaker Frank F. Blas, Jr.**

I Mina'trentai Ocho na Liheslaturan Guåhan 38<sup>th</sup> Guam Legislature

Guam Congress Building, 163 Chalan Santo Papa, Hagatña

(671)969-6456

[speakerblas@guamlegislature.gov](mailto:speakerblas@guamlegislature.gov)

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**38GL-26-2256.pdf**  
6138K

**38th Committee On Rules** <committeeonrules@guamlegislature.gov>  
To: "Speaker Frank Blas Jr." <speakerblas@guamlegislature.gov>

Tue, Apr 28, 2026 at 8:35 AM

*Håfa Adai,*

Received, and thank you.



*Si Yu'os ma'åse',*

Marie Crisostomo

Committee on Rules Assistant

**COMMITTEE ON RULES**

Vice Speaker V. Anthony Ada, Chairperson

*I Mina'trentai Ocho Na Liheslaturan Guåhan*

*38<sup>th</sup> Guam Legislature*

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[Quoted text hidden]



April 7, 2026

38GL-26-2256  
OFFICE OF THE SPEAKER  
FRANK F. BLAS JR.

Honorable Speaker Frank Blas Jr.  
*I Mina'trentai Ocho na Liheslaturan Guåhan*  
Guam Congress Building  
163 Chalan Santo Papa  
Hagatna, Guam 96910

APR 27 2026  
Time: 11:32 am  
Received: [Signature]

**Re: Notice of Payment for Prior Years' Obligation**

Dear Speaker:

*Hafa Adai.* We are writing this notice that payment of Prior Year Obligation for operational expenses - payments will not have a negative impact on current operational needs of the Office of the Attorney General - General Fund.

1. [REDACTED] (Attorney General - General Fund): The total direct payment of \$4,056.00 for Pacific Drug Testing - 3/05/2026
2. [REDACTED] (Attorney General - General Fund): The total direct payment of \$3,245.00 for Pacific Drug Testing - 2/10/2025
3. [REDACTED] (Attorney General - General Fund): The total direct payment of \$796.00 for ComPacific – inv#687588 1/19/2024
4. [REDACTED] (Attorney General - General Fund): The total direct payment of \$302.00 for ComPacific – inv#688838 6/25/2024
5. [REDACTED] (Attorney General - General Fund): The total direct payment of \$459.60 for ComPacific – inv#689112 8/02/2024
6. [REDACTED] (Attorney General - General Fund): The total direct payment of \$856.00 for ComPacific – inv#691305 6/30/2025
7. [REDACTED] (Attorney General - General Fund): The total direct payment of \$467.50 for GETS Business System – inv#25010 9/30/2024

Should you have any questions or concerns, please contact Chief Deputy Attorney General Joseph A. Guthrie at 475-3324 ext. 5004. Thank you

Cordially,

*[Handwritten Signature: Douglas B. Moylan]*

**Douglas B. Moylan**  
Attorney General of Guam



**Office of the Attorney General**  
**Douglas B. Moylan · Attorney General of Guam**

38GL-26-2256  
Messages and Communications

**RECEIVED**  
COMMITTEE ON RULES  
April 27, 2026

3:44 p.m.  
*Marie Crisostomo*

JUSTIFICATION for Non-Procurement - Other (please explain in purpose field)

VENDOR / PAYEE INFORMATION: <b>V0005272</b> <small>payee number</small> <b>PDT PACIFIC DURG TESTING</b> ✓ <small>payee name</small> <small>mailing address 1</small> <small>mailing address 2</small> <small>email address</small>		DEPARTMENT DOCUMENT NUMBER: <b>D261100114</b> DEPARTMENT DOCUMENT DATE: <b>03/20/2026</b>
---	--	--

DEPARTMENT / DIVISION: <b>OAG/ADMIN</b>	POINT OF CONTACT AND PHONE NUMBER <b>TRUC VAN 671-475-3324 EXT 5036</b>
--	--

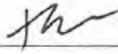
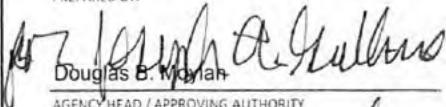

PURPOSE:  
**Employment Drug Testing for New/Current Employees.**

ACCOUNT NUMBER (Expense - Fund - Origin Year - Dept/Div+sequence)	AMOUNT	INVOICE	
		NUMBER / MONTH	DATE
[REDACTED]	4,056.00	JAN-DEC 2025	03/05/2026
[REDACTED]	3,245.00	2/7/2025 EVALUATION	02/10/2025
- - -			
- - -			
- - -			
- - -			
- - -			
- - -			
- - -			
- - -			
- - -			
- - -			
- - -			
- - -			
<b>TOTAL:</b>	<b>7,301.00</b>		

CHECK APPROPRIATE BOX BELOW:

REFERENCE NUMBER IS CORRECT     
  ACCOUNT NUMBER IS CORRECT     
  INSUFFICIENT FUNDS  
 OVERRIDE IS AUTHORIZED     
  VENDOR NUMBER IS CORRECT

I CERTIFY THAT GOODS/SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT PAYMENT IS PROPER AS PER THE ATTACHED DOCUMENTS.

Truc Q. Van PREPARED BY:  Signature Date: <u>3/20/26</u>	Douglas B. Moran AGENCY HEAD / APPROVING AUTHORITY  Signature Date: _____	Joseph A. Guthrie CERTIFICATION OF FUNDS AVAILABLE:  Signature Date: _____
---	--	---

Note that the Legislature has taken steps to ensure that any protected personal identifying information has been redacted or excluded in whole or in part in order to protect the privacy of any individual(s) whose information has been included as part of this transmittal.

Client ID	Invoice Date	03/05/2026
-----------	--------------	------------

Make Check Payable To:  
 PDT PACIFIC DRUG TESTING  
 #396 CHALAN SAN ANTONIO  
 STE 101 TAMUNING GU 96931

**Payment Coupon**

Client ID Number
Invoice Date
03/05/2026
Total Amount Due
<b>\$4,056.00</b>

**Bill To:**

Office of the Attorney General of Guam 590 S. Marine Corps Drive, Suite 901 Tamuning, GU 96913 Tel: (671) 475-3324 ext. 5436
---

\$ \_\_\_\_\_ Amount Enclosed

Items Shipped/Delivered to Address

Service Date	Quantity	Description of Service(s)	Amount	Description of Srv(s)	Amount
Jan-Mar 2025		DRUG TESTING SERVICES - 1st qtr 2025	\$2,076.00	DRUG TESTING SERVICES - 1st qtr 2025 Jan-Mar 20	\$2,076.00
Apr-Jun 2025		DRUG TESTING SERVICES - 2nd qtr 2025	\$897.00	DRUG TESTING SERVICES - 2nd qtr 2025 Apr-Jun 20	\$897.00
Jul-Sept 2025		DRUG TESTING SERVICES - 3rd qtr 2025	\$663.00	DRUG TESTING SERVICES - 3rd qtr 2025 Jul-Sept 20	\$663.00
Oct-Dec 2025		DRUG TESTING SERVICES - 4th qtr 2025	\$429.00	DRUG TESTING SERVICES - 4th qtr 2025 Oct-Dec 20	\$429.00
THANK YOU!					
Current (<30)		30-60	60-90	90+	
					Return this portion with your check or money order.

<b>Total Due</b>	<b>\$4,056.00</b>
------------------	-------------------

PDT PACIFIC DRUG TESTING  
 #396 CHALAN SAN ANTONIO  
 STE 101 TAMUNING GU 96931



Note that the Legislature has taken steps to ensure that any protected personal identifying information has been redacted or excluded in whole or in part in order to protect the privacy of any individual(s) whose information has been included as part of this transmittal.

3/5/2025	MARIA HERNANDEZ
3/10/2025	SEAN JAPOR
3/18/2025	AMALIA BLYTH
3/19/2025	JOHN M
3/24/2025	MIGUEUL FLORENDO
3/24/2025	TUDERA SOLEDAD
3/24/2025	VILLAGOMEZ TERESITA
3/25/2025	RONALD ACFALLE
3/31/2025	RAMIRO OROZCO


Total Count 53.0  
 Rate per test \$ 39.00  
 2025 1st QTR \$ 2,067.00

Total Coun 23.0  
 Rate per tes \$ 39.00  
 2025 2nd Q S 897.00





Note that the Legislature has taken steps to ensure that any protected personal identifying information has been redacted or excluded in whole or in part in order to protect the privacy of any individual(s) whose information has been included as part of this transmittal.

Client ID	Invoice Date	02/10/2025
-----------	--------------	------------

Make Check Payable To:  
 PDT PACIFIC DRUG TESTING  
 #396 CHALAN SAN ANTONIO  
 STE 101 TAMUNING GU 96931

**Payment Coupon**

Client ID Number
Invoice Date
02/10/2025
Total Amount Due
<b>\$3,245.00</b>

**Bill To:**

Office of the Attorney General of Guam  
 590 S. Marine Corps Drive, Suite 901  
 Tamuning, GU 96913  
 Tel: (671) 475-3324 ext. 5436

\$ \_\_\_\_\_ Amount Enclosed

Items Shipped/Delivered to Address

Service Date	Quantity	Description of Service(s)	Amount	Description of Srv(s)	Amount
02/07/2025		DRUG TESTING SERVICES - FEB 2025 @AG OFFICE 55 PAX @59USD EACI THERAPEUTIC EVALUATION TI	\$3,245.00	DRUG TESTING SERVICES - FEB 2025 @AG OFFICE 02/07/2025 @59USD EACI THERAPEUTIC EVALUATION TI	\$3,245.00
		THANK YOU!			

Current (<30)	30-60	60 -90	90+

Return this portion with your check or money order.

**Total Due** \$3,245.00

PDT PACIFIC DRUG TESTING  
 #396 CHALAN SAN ANTONIO  
 STE 101 TAMUNING GU 96931

	Firstname	Lastname
1	NORMA	AFLAGUE
2	WILFRED	AFLAGUE
3	BRENDA	AGUON
4	ROSE	ARCEO
5	NANCY	BALDOZ
6	ANTHONY	CAMACHO
7	JESSICA	CHACO
8	CINDY	CHAMPACO
9	YSMAEL	CIENCIA
10	CHARLENE	CRUZ
11	CINDY	CRUZ
12	ELISABETH	CRUZ
13	RACHEL	CRUZ
14	STACY	CUASITO
15	TAHNI	DEERAS
16	CINDY	ENCAPNAG
17	RUBY	GUEVARA
18	JOSEPH	GUTHRIE
19	LUCILLA	MCDONALD
20	JULIE	MENDIOLA
21	ADRIENE	MIJARES
22	JACQUELINE	MUNOZ
23	VINCENT	NELSON
24	FRED	NISHIHIRA
25	MARTHA	NUNOTANI
26	FRANKIE	PALOMO
27	GERALDINE	PANGELINAN
28	THOMAS	PAULINO
29	DANTE	PEREZ
30	MARIA	PEREZ
31	SOPHIA	REYES
32	LORRAINE	RIVERO
33	VICTORIA	ROJAS
34	MARIA	ROSARIO
35	JOHN	SALAS
36	YOLANDA	SALILA
37	JENNIFER	SNOLER
38	CHARLYN	TERLAJE
39	WILLIAM	ZAYAS
40	SALOME	VIKI
41	ERIANLE	TAIMANGLO
42	JAY	STRADER
43	PABLO	AGLUBAT
44	ANICIA	AGULTO
45	PAULINE	CHACO



# Invoice

## ComPacific

1900 ARMY DRIVE  
SUITE 106  
DEDEDO, GU 96929  
(671) 637-6677

Invoice # 687588

4753324  
Gov OFFICE OF ATTORNEY GENERAL  
590 South Marine Corps Drive  
Suite 706  
Tamuning GU 96913

Page # 1  
January 19, 2024  
11:07:36 AM

Salesperson: KEVIN TAGEY

Item #	Qty	Description	Price	Amount
797814	2.00	PWR TRIPPLITE LC2400 LINE COND	\$398.00	\$796.00
MISC	1.00	S/N:3330AH0LC879400275	\$0.00	\$0.00
MISC	1.00	S/N: 3330AH0LC879600215	\$0.00	\$0.00

**CERTIFIED TRUE COPY**  
 Payment has not been received  
**NET 30 DAYS**  
 Past due accounts are subject to 2% interest per month  
 Date: 01-19-2024

PO#: P246A01706

No returns accepted after 3-bus. days.  
20% restocking fee on all non-defective items. ALL SALES ARE FINAL ON SOFTWARES, INKS & TONERS. 30 DAYS WARRANTY ON ALL SERVICES EXCLUDING PARTS.

Sub Total	\$796.00
Sales Tax	\$0.00
Services	\$0.00
<b>Total Due</b>	<b>\$796.00</b>
Pay Type:	
Accts Receivable	\$796.00
Change Due	\$0.00

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

# Invoice

**ComPacific**  
1900 ARMY DRIVE  
SUITE 106  
DEDEDO, GU 96929  
(671) 637-6677

# ORIGINAL

Invoice # 688838

4753324  
Gov OFFICE OF ATTORNEY GENERAL  
590 South Marine Corps Drive  
Suite 706  
Tamuning GU 96913

Page # 1  
June 25, 2024  
10:36:16 AM

Salesperson: CELINA MARISCOTES

Item #	Qty	Description	Price	Amount
786008	1.00	STOR WD 2TB USB 3.2 GEN 1 EXT	\$129.00	\$129.00
786966	1.00	HDD TOSHIBA 2TB EXT 3.0 USB	\$109.00	\$109.00
638000	2.00	NET RJ 45 CONNECTOR CT6 100PCK	\$32.00	\$64.00

*John* 06/25/24

PO# P246A00165

POC: MR. LORINO OSALLA

No returns accepted after 3-bus. days.  
20% restocking fee on all non-defective  
items. ALL SALES ARE FINAL ON SOFTWARES,  
INKS & TONERS. 30 DAYS WARRANTY ON ALL  
SERVICES EXCLUDING PARTS.

Sub Total	\$302.00
Sales Tax	\$0.00
Services	\$0.00

**Total Due \$302.00**

Pay Type:	
Accts Receivable	\$302.00

Change Due \$0.00

Signature *Lorino O. Osalla*

Printed Name LORINO OSALLA Date 6/25/24

# Invoice

**ComPacific**  
1900 ARMY DRIVE  
SUITE 106  
DEDEDO, GU 96929  
(671) 637-6677

# ORIGINAL

Invoice # 689112

4753324  
Gov OFFICE OF ATTORNEY GENERAL  
590 South Marine Corps Drive  
Suite 706  
Tamuning GU 96913

Page # 1  
August 2, 2024  
2:46:19 PM

Salesperson: CELINA MARISCOTES

Item #	Qty	Description	Price	Amount
425730	2.00	INK HP 962XL 3JA03AN BLACK	\$64.95	\$129.90
425731	2.00	INK HP 962XL 3JA00AN CYAN	\$54.95	\$109.90
425732	2.00	INK HP 962XL 3JA01AN MAGENTA	\$54.95	\$109.90
425733	2.00	INK HP 962XL 3JA02AN YELLOW	\$54.95	\$109.90

*CEL* 08/02/24

PO# P246A00165

No returns accepted after 3-bus. days.  
20% restocking fee on all non-defective  
items. ALL SALES ARE FINAL ON SOFTWARES,  
INKS & TONERS. 30 DAYS WARRANTY ON ALL  
SERVICES EXCLUDING PARTS.

Signature

Printed Name

Thomas Pulver

Date

Sub Total	\$459.60
Sales Tax	\$0.00
Services	\$0.00
<b>Total Due</b>	<b>\$459.60</b>
Pay Type:	
Accts Receivable	\$459.60
Change Due	\$0.00

# Invoice

ComPacific  
1900 ARMY DRIVE  
SUITE 106  
DEDEDO, GU 96929  
(671) 637-6677

Invoice # 691305

4753324  
Gov OFFICE OF ATTORNEY GENERAL  
590 South Marine Corps Drive  
Suite 706  
Tamuning GU 96913

Page # 1  
June 30, 2025  
11:41:31 AM

Salesperson: KEVIN TAGEY

Item #	Qty	Description	Price	Amount
MISC	2.00	SEAGATE SKYHWAK AI 16TB VIDEO HD	\$428.00	\$856.00

*[Handwritten signature]* 6/30/2025

PO#: PO0004718

POC: JARED AUSTRIA

No returns accepted after 3-bus. days.  
20% restocking fee on all non-defective  
items. ALL SALES ARE FINAL ON SOFTWARES,  
INKS & TONERS. 30 DAYS WARRANTY ON ALL  
SERVICES EXCLUDING PARTS.

Sub Total	\$856.00
Sales Tax	\$0.00
Services	\$0.00

**Total Due \$856.00**

Pay Type:	
Accts Receivable	\$856.00

Change Due \$0.00

Signature *[Handwritten Signature]*

Printed Name Eldon Canin

Date 6-30-25

JUSTIFICATION for Non-Procurement - Other (please explain in purpose field)

VENDOR / PAYEE INFORMATION: <b>V0000702</b> <small>payee number</small> <b>GETS BUSINESS SYS</b> <small>payee name</small> <small>email address</small>		DEPARTMENT DOCUMENT NUMBER: <b>D261100124</b> DEPARTMENT DOCUMENT DATE: <b>04/03/2026</b>
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DEPARTMENT / DIVISION: <b>OAG/ADMIN</b>	POINT OF CONTACT AND PHONE NUMBER <b>TRUC VAN 671-475-3324 EXT 5036</b>
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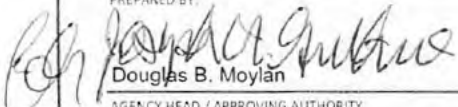
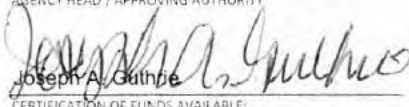
PURPOSE:  
To pay for invoice 25010. Prior year obligation to PO0000346.

ACCOUNT NUMBER <small>(Expense - Fund - Origin Year - Dept/Div+sequence)</small>	AMOUNT	INVOICE	
		NUMBER / MONTH	DATE
	467.50	25010	09/30/2024
- - -			
- - -			
- - -			
- - -			
- - -			
- - -			
- - -			
- - -			
- - -			
- - -			
- - -			
- - -			
<b>TOTAL:</b>	<b>467.50</b>		

CHECK APPROPRIATE BOX BELOW:

REFERENCE NUMBER IS CORRECT     
  ACCOUNT NUMBER IS CORRECT     
  INSUFFICIENT FUNDS  
 OVERRIDE IS AUTHORIZED     
  VENDOR NUMBER IS CORRECT

I CERTIFY THAT GOODS/SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT PAYMENT IS PROPER AS PER THE ATTACHED DOCUMENTS.

Truc Q. Van PREPARED BY:  Douglas B. Moylan	_____ Signature	_____ Date
AGENCY HEAD / APPROVING AUTHORITY  Joseph A. Guthrie	_____ Signature	_____ Date
CERTIFICATION OF FUNDS AVAILABLE:	_____ Signature	_____ Date



# GETS Business Systems

P.O. Box 8717  
 Tamuning, GU 96931  
 Tel: 1-671-477-8992, Fax: 1-671-472-1939

## Invoice

DATE	INVOICE #
9/30/2024	25010

BILL TO
Attorney General Office 590 S. Marine Corps Dr. STE 901 Tamuning, GU 96913 CS Division

P.O. NO.	TERMS
PO0000346	Net 30

QUANTITY	DESCRIPTION	RATE	AMOUNT
	REF: Your PO#: PO0000346 And Our Work Order #'s: 23329, 23330, 23346  This invoice is issued to cover the cost of Preventive Maintenance for the following equipment:		
1	Quadient iX-3 Postage Machine S/N# ZA2251502691 (W/O#: 23329) - Light Preventive Maintenance - Clean, Lube, Adjust & Test	127.50	127.50
1	IBM W/W 1500 S/N# 11-PC445 (W/O#: 23330) - Light Preventive Maintenance - Clean, Lube, Adjust & Test	127.50	127.50
1	Fellowes 425Ci Shredder S/N# 0212007 (W/O#: 23346) - Heavy Preventive Maintenance - Clean, Lube, Adjust & Test	212.50	212.50

<b>Total</b>	\$467.50
--------------	----------

Certified Original, True and Correct, payment has not been received. For inquiries regarding this invoice call 1-671-477-8992 or fax 1-671-472-1939.  
 Chris A. Morato/General Manager  
 Invoices are due and payable in accordance with the terms listed above. An interest charge of 1.5% per month will be added to past due Invoices.



**GETS Business Systems**

- OFFICE EQUIP. COMPUTERS & POS • SALES
- SERVICE • SYSTEMS CONSULTING
- NETWORKING • TRAINING

P.O. Box 8717 Tamuning, Guam 96931  
TELEPHONE 477-8991/2 • FAX 472-1939

ITEM NOT CLAIM WITHIN 60 DAYS WILL BE SOLD

WORK ORDER NO. 23330 ✓

DATE: 9/26/24

ORDER# PO0000346

INVOICE # 25010

CUSTOMER: ITC AG Office

Machine Make & Type: IBM Model: 1500 Serial No.: 11-PC445

Machine Location: 9th floor general admin OFFICE  
Bldg. No.: Room No.: Tel: PTC: Jollic Elliot

MACHINE PROBLEM: PM Service

DESCRIPTION OF SERVICE & PARTS USED  
light preventive Maintenance  
cleaned, lubed, adjusted, tested good!

CHARGES	
Parts	
Supplies	
Mach.	
labor	127.50
TOTAL	127.50

30-DAY WARRANTY ON LABOR ONLY  
received in good condition by: [Signature] Date: 9-26-24 PUB: [Signature] Date: 9/30/24

TRAVEL TIME  
In: Out:



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ITEM NOT CLAIM WITHIN 60 DAYS WILL BE SOLD

WORK ORDER NO. 23329 ✓

DATE: 9/26/24

ORDER# PO0000346

INVOICE # 25010

CUSTOMER: ITC AG Office

Machine Make & Type: Quadrant Model: 1x-3s Serial No.: 2A2251502691

Machine Location: 9th floor general admin OFFICE  
Bldg. No.: Room No.: Tel: PTC: Jollic Elliot

MACHINE PROBLEM: PM service / printing half of paper

DESCRIPTION OF SERVICE & PARTS USED  
did calibration unit printing half of the printout  
needs new ink to test  
light PM.

CHARGES	
Parts	
Supplies	
Mach.	
labor	127.50
TOTAL	127.50

30-DAY WARRANTY ON LABOR ONLY  
received in good condition by: [Signature] Date: 9-26-24 PUB: [Signature] Date: 9/30/24

TRAVEL TIME  
In: Out:

WORK ORDER NO. 23346 ✓  
DATE: 9/30/24  
ORDER# PO0000346  
INVOICE # 25010



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ITEM NOT CLAIM WITHIN 60 DAYS WILL BE SOLD

CUSTOMER: Ata Office  
Machine Make & Type: Fellowes Model: 4250i Serial No.: 0212007  
Machine Location: 9th floor general Admin Tel: PTC:  
Bldg. No.: Room No.: PTC:

CHARGES	
Parts	
Supplies	
Mach.	
labor	212.50
TOTAL	212.50

MACHINE PROBLEM: PM Service  
DESCRIPTION OF SERVICE & PARTS USED  
heavy Preventive Maintenance  
cleaned, lubed, adjusted, tested OK!

30-DAY WARRANTY ON LABOR ONLY  
received in good condition by: [Signature] Date: 9/30/24 PUB: [Signature] Date: 9/30/24

TRAVEL TIME  
In: Out: